

**Subject:** Disclosure pursuant to art. 13 of the EU Regulation n. 2016/679 (GDPR)

Pursuant to art. 13 of the EU Regulation n. 2016/679, laying down provisions for the protection of persons and other subjects regarding the processing of personal data, we wish to inform you that the personal data you provide will be processed in compliance with the aforementioned law.

#### **SECTION 1 – Identity and contact data of the Data Controller**

Bardi spa, with registered office at Via Statale 235, 51039 Quarrata (PT), as Data Controller (hereinafter also the "Company" or the "Controller") processes your personal data (hereinafter the "Personal Data") for the purposes indicated in section 4. The updated list of managers and authorized people in charge of data processing is kept at the registered office of the Data Controller.

#### **SECTION 2 – Type of Data Processed**

Personal Data refers to all information useful to identify a subject, both the ones already held and the ones the Company might take possession of. By way of example, personal data are considered:

- Name and surname
- Address
- Fiscal Code
- Bank / IBAN coordinates
- Date of birth
- Telephone number
- Information contained in the identity document
- Email address

Furthermore, data generated through the use of other services are also considered Personal Data:

- Information collected through cookies and other technologies, provided by you and which do not reveal your specific identity;
- Demographic information and other information you provide that does not disclose your specific identity.

#### **SECTION 3 – Contact details of the Data Protection Officer (DPO)**

With reference to the figure of the Data Protection Officer (DPO), the Company informs that no DPO has been appointed, as there is no ground for it.

#### **SECTION 4 – Purpose of the treatment**

The collected data, object of the treatment, is processed and used in order to fulfil purposes that are instrumental to the carrying out of the company business as activity management, archiving, billing, processing, promotion, market surveys and customer satisfaction in full compliance with the principle of fairness and the provisions of law.

Where further processing needs arise for your Personal Data for purposes other than those expressed herein, Bardi s.p.a. will provide you with dedicated information and, if necessary, request your specific consent.

#### **SECTION 5 – Methods of processing and storage**

The treatment will be carried out manually and / or electronically by authorized persons for this purpose, in compliance with the minimum-security measures provided and according to the principle of necessity.

These subjects have been given specific instructions and the obligation to maintain the confidentiality of your data has been extended.

The processing may also be carried out by third parties who provide specific processing, administrative or instrumental services necessary to achieve the aforementioned purposes.

In compliance with Article 5 of the Code regarding the protection of personal data, the company states that data will be:

- treated in a lawful, correct and transparent manner towards the interested party;
- collected for specific, explicit and legitimate purposes;
- adequate, relevant and limited to what is necessary with respect to the purposes for which they are processed;
- exact and, if necessary, updated;
- stored in a format that allows identification of data subjects for a period of time not exceeding the achievement of the purposes for which they are processed;
- processed in such a way as to guarantee adequate security and protection of personal data by means of appropriate technical and organizational measures. Such protection is intended against unauthorized or unlawful processing, accidental loss, destruction or damage.

Data will be kept for the period necessary for the completion of the contractual activities and in compliance with legal obligations.

#### **SECTION 6 – Communication and dissemination area**

We also inform you that the collected data will never be disclosed and will not be communicated without your explicit consent, except for the necessary communications that may involve the transfer of data to public bodies, banks and insurance companies, consultants, accountants or legal, or to other subjects for the fulfilment of legal obligations.

Furthermore, we inform you that your data may be made accessible for the purposes referred to in section 4 to the Data Controller's collaborators, as in charge of data processing.

In this case the use by third parties must be in full compliance with the principle of fairness and the provisions of the law.

#### **SECTION 7 – Transfer of personal data to a third country or to an international organization outside the European Union**

Your Personal Data is processed by the Company within the territory of the European Union and is not disclosed.

If necessary, for technical or operational reasons, the Company reserves the right to transfer your Personal Data to countries outside the European Union for which there are decisions of "adequacy" of the European Commission, on the basis of adequate guarantees or of the specific exceptions determined by the Regulation.

#### **SECTION 8 – Rights of the interested party**

At any time, you can exercise, pursuant to articles 15 to 22 of EU Regulation no. 2016/679, the right to:

- (a) request confirmation of the existence or otherwise of personal data;
- (b) obtain information on the purposes of the processing, the categories of personal data, recipients or categories of recipients to whom the personal data have been or will be communicated and, where possible, the retention period;
- (c) obtain the correction and deletion of data;
- (d) express treatments' limitation;
- (e) obtain data portability, ie receive them from a Data Controller, in a structured format, commonly used and readable by

BARDI s.p.a.

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automatic device, and transmit them to another Data Controller without hindrance;

- (f) oppose the processing at any time and also in the case of treatment for direct marketing purposes;
- (g) oppose an automated decision-making process concerning natural persons, including profiling;
- (h) ask the Data Controller to access, rectify or cancel personal data, as well as limit or oppose their processing, in addition to the right of data portability;
- (i) withdraw the consent at any time without prejudice to the lawfulness of the treatment based on the prior consent of the revocation;
- (j) to lodge a complaint to a supervisory authority.

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